

Memorandum of Understanding

Between

**University of Siliwangi Foundation
(Yayasan Universitas Siliwangi)**



and

Northrop Rice USA, Inc.



**for Establishing an Aviation Maintenance Training
(AMT's) Program**

May 4, 2015

1. Background

Siliwangi Foundation and Northrop Rice USA, Inc. (NRUSA) met at the Foundation Siliwangi office on May 2, 2015 to discuss upgrading certificate program for training aircraft mechanics. The program will follow Indonesian DGCA guidelines for training Aviation Maintenance Technicians (AMT's) to receive the DGCA Airframe and Power plant (A&P) license, Avionics, Electrics and Instruments. A site inspection at *Bandung - Nagreg*, was accomplished on May 2, 2015.

This FAA A&P program is a minimum 1900 clock hour that can be integrated into and Bachelor of Science degree (Strata 1) following NRUSA curriculum. This program is proposed to be established at the *Bandung- Nagreg for Academy of Technology Aeronautic of Siliwangi /ATAS* site.

Funding for this project is via reimbursement from the Siliwangi Foundation and / or student tuition. NRUSA proposes to provide a turnkey and collaboration training AMT program for SILIWANGI FOUNDATION to incorporate in the Siliwangi Foundation college catalog.

Dr. Sri Widodo has requested that NRUSA contact SILIWANGI FOUNDATION with regard to operating this program in *Bandung -Nagreg*. This MOU is to develop a campus under contract with Siliwangi Foundation college district. Students will attend classes at the *Bandung - Nagreg facility*.

Establishment of this program provides new educational opportunities for national resident and or regional and International students which will be supporting marketing by NRUSA, augments and complements training capabilities of Siliwangi Foundation .

2. Parties to the agreement

The parties to the agreement are:

- Siliwangi Foundation
- Northrop Rice USA, Inc.

3. Principles of operation

The collaboration between the parties will be guided by the following principles:

1. Provide training standards at or better than national and International norms for DGCA AMT's licenses.
2. Provide opportunity to Indonesian resident and international students to obtain higher paying jobs.
3. Cost effective training for students.

4. Purpose of the AMT's Program

1. To provide services in their college district and to matriculate the AMT's program into a 4 year degree at *Siliwangi Academy of Aeronautic Technology /ATAS*.
2. Provide opportunity to Indonesian resident and international student to obtain higher paying jobs.
3. Enhance SILIWANGI FOUNDATION program offerings, and recruit new students.
4. Promote and support aviation maintenance in Indonesia.

5. Roles of each party

The roles of NRUSA are:

- Develop program to train AMT's program at Bandung – Nagreg into a 4 year degree *Siliwangi Academy of Aeronautic Technology / ATAS*.
- NRUSA to conduct FAA type training necessary to train AMT's.
- To train instructors, provide curriculum and equipment to obtain AMTO license.
- To train support staff and ongoing administration of program for definite period of time.
- Handover at end of term, unless otherwise negotiated with SILIWANGI FOUNDATION.

The roles of SILIWANGI FOUNDATION are:

- Program funding and tuition collection.
- Financial aid administration.
- Student advising, counselling and matriculation.
- To develop campus that meets DGAC/FAA AMTO program requirements.

Joint roles of SILIWANGI FOUNDATION (ATAS) and NRUSA are:

- *Work immediately (NRUSA with ATAS) to get the DGAC/FAA Part 147 AMTO.*
- *Develop a marketing to promote all training aviation programs (AMT's Training) focused and targeted at Indonesian and International countries in offering quality aviation training for lesser cost.*
- *NRUSA with ATAS cooperation open new training professional certificate of AMT's Program at Bandung-Nagreg Campus to comply with DGCA/FAA regulations and will teach students using DGCA / FAA guidelines.*
- *Apply for a loan, grant or enter into joint venture agreement to training program AMT's cooperation ATAS with NRUSA with Freedom Foundation (USTDA, Islamic International Development Bank and Asian Development Bank)*
- *New facilities, equipment and materials, laboratory, tools and people should be prepared and must be committed by Foundation Siliwangi (ATAS). NRUSA will supply curriculums, equipment and technical expertise to upgrade the AMT program under separate contract to Siliwangi Foundation.*

6. Structure

The AMT's program will operate under the following structure, at least in the first 12 months:

NRUSA will train instructors to teach classes of no more than 30 students. Classes will be continuous, conducted daily with a schedule coordinated with SILIWANGI FOUNDATION (ATAS). The classes will be taught at the *Bandung-Nagreg* and will be approximately 50% classroom and 50% shop. Multiple class starts per year will be coordinated with SILIWANGI FOUNDATION (ATAS).

NRUSA will develop and equip an AMT program to follow approximately 9 months after completion of the *Bandung-Nagreg* facility. Equipment will be sourced under contract in a progressive manner to coordinate with the facility development and the curriculum implementation.

NRUSA will provide equipment and materials necessary to comply with DGCA regulations and will train instructors to teach students using DGCA approved curriculum provided by NRUSA and ATAS. Delivery of equipment and curriculum will be tied to facility completion.

SILIWANGI FOUNDATION (ATAS) will provide adequate facilities at the *Bandung-Nagreg* to operate in compliance with national, state and regulations as applicable. FAA licensing is dependant on adequate and proper facilities.

SILIWANGI FOUNDATION (ATAS) will provide program oversight and administrative assistance in marketing, registration, financial aid and matriculation to other programs, if required.

SILIWANGI FOUNDATION (ATAS) will provide day-to-day student counselling. SILIWANGI FOUNDATION (ATAS) will handle student counselling escalations as required.

SILIWANGI FOUNDATION (ATAS) will appoint an Accountable Manager as required in the AMTO exposition for point of contact and administrative accountability.

7. Meetings and decision making

Meetings for program development progress will be conducted twice a month prior to class start with at least one representative of NRUSA and SILIWANGI FOUNDATION (ATAS) present. After class start meetings will be conducted monthly, and as required.

Assistance with initial day to day operation of the program will be the recommendation of NRUSA, with the primary objective of compliance with DGCA regulation Part 147 and Part 145.

Program modifications and enhancements such as certificate to diploma program to BS degree will be decided and approved by both parties in advance, in writing, prior to implementation.

8. Conflict resolution

Conflicts can be categorized as student administration or contract administration.

Student conflicts will be addressed in the following order of escalation:

1. Instructor
2. SILIWANGI FOUNDATION Program Administrator
3. SILIWANGI FOUNDATION (ATAS) Directors of College

Program contract administration conflicts will be addressed in the following order of escalation:

1. NRUSA program administrator and SILIWANGI FOUNDATION program administrator
2. NRUSA Board of Directors and SILIWANGI FOUNDATION Executive Management
3. Outside legal arbitration

9. Monitoring and changing this MOU

This MOU shall remain in effect until a more detailed contract is established between NRUSA and SILIWANGI FOUNDATION, at which time the contract will take precedence, or for a period of two years until May 4, 2017. Modifications and enhancements to this MOU will be allowed as addendums, and can be made at any time with the consent of both parties.

10. Signatures

We the undersigned agree to abide by this Memorandum of Understanding.

Signed this 4th day of May 2015.

For SILIWANGI FOUNDATION



Letnan General (R) Endang Suwarya

Ketua Pembina Yayasan Universitas Siliwangi

Name

Title

For Northrop Rice USA, Inc. (NRUSA)



James Micheal Rice

Executive Vice President NRUSA

Name

Title

